

Zoom: Resending an Invitation

Resending an Invitation to a Participant

If a participant calls and can't find their email, it is very easy to resend that email provided they have already been set up

1. Log into the Zoom Conference website – <http://zoomconference.com/>
2. Locate the Session and click the “Resend Invite” button
3. A pop-up window will appear listing all email address currently entered.
4. Check off the email address that needs the invitation again